

Export Collection Application



Royal Bank
of Scotland

Please complete this form in full, print, sign, attach any accompanying documentation and send to the following address: Manchester Trade Services, 3rd Floor, 1 Spinningfields Square, Manchester, M3 3AP.

1. Drawer (Your) Details

Name of Company

Company Reference

Address line 1

Address line 2

City

Country

Postal Code

Contact Name

Contact Number

Contact Email Address

2. Drawee (Buyer's) Bank Details

Drawee Bank Name

Address line 1

Address line 2

City

Postal/ZIP/PIN Code

Country

Bank BIC/SWIFT Address

3. Drawee (Buyer's) Details

Name of Company

Address line 1

Address line 2

City

Country

4. Transaction Details

Currency

Amount in Words

Amount in Figures

Deliver documents against

Payment

Acceptance

Tenor

(e.g. At Sight/60 Days Sight/30 Days after Invoice, etc.)

Instructions for non-acceptance/non-payment

Acceptance/Payment may be deferred until goods arrive:

Yes

No

Protest in the event of non-acceptance:

Yes

No

Protest in the event of non-Payment:

Yes

No

Insurance:

We have insured the goods

Insurance Covered by the Buyer

Additional Instructions – Please detail additional requirements if any

5. Charge Details

Please Collect all charges outside of the UK from buyer/drawee

Charges outside of the UK may be waived

Yes

No

Additionally, collect RBS charges from Drawee

RBS charges may be waived

Yes

No

All charges to be paid by ourselves

Courier costs will be for the Seller/Drawer

Yes

No

6. RBS Account Details

Sterling account

Sort code

Currency Account

Currency

Please debit all charges to: Sterling Account

Currency Account

Please credit all payments to: Sterling Account We

Currency Account

We have entered a Forward Contract with the Bank Yes

No

If 'Yes', please provide the number

Rate

7. Non - RBS Bank account

Remit proceeds at my expense to my account number (quote IBAN if known)

Held at

8. Documents enclosed

Bill of Exchange	plus	copies.	Commercial Invoice	plus	copies.
Certified Invoice	plus	copies.	Packing List	plus	copies.
Certification of Origin	plus	copies.	Insurance Policy/Cert	plus	copies.
Bill of Lading	plus	copies.	Non-Neg Bill of Lading	plus	copies.
Air waybill	plus	copies.	Multi-Modal Transport	plus	copies.

Other Documents – Please specify any other documents required here

9. Complete only if Trade Loan required (If you have Trade Loan facility agreement in place)

Currency

Loan amount

10. Export Collection Agreement

THIS APPLICATION AND THE BANK’S TRADE SERVICES TERMS TOGETHER FORM AN IMPORTANT AGREEMENT. YOU SHOULD TAKE LEGAL ADVICE BEFORE SIGNING AND WE ADVISE YOU TO RETAIN A COPY OF THIS FORM FOR YOUR RECORDS.

By signing you agree to the Trade Services Terms and Conditions available online at www.rbs.co.uk/business/terms using code "RBSTST"

Signed in accordance with the authority held by the Bank

For

Authorised Signatories

Name

Name

Date

Date

Customers are advised to retain a copy of this document for their records.